

TOWNSENDE HOA
c/o Access Property Management
4 Walter E. Foran Boulevard, Suite 311, Flemington, NJ 08822
(908) 806-2600 / (908) 806-7383 fax; vkenyon@accesspm.com

Homeowner Confidential Resident Information

The Association must maintain up-to-date records of contact information for homeowners and residents in the event of an emergency and to facilitate repairs and maintenance. Telephone numbers will be used only when necessary. Please complete this form and return it as soon as possible to the address noted above.

Homeowner Information	
Name:	_____
Unit Address:	_____
Mailing Address (if different from above):	_____
Owner Status:	<input type="checkbox"/> Resident Homeowner <input type="checkbox"/> **Investor Owned (Leased Unit)
Home Phone:	_____ Cell Phone: _____
Work Phone:	_____ Fax Number: _____
E-mail Address:	_____
Name of all others living at this household:	_____

Emergency Contact

The Emergency Contact will only be called if the homeowner and/or resident or tenant cannot be reached in the event of a true emergency (such as a fire or if the unit suffers damage during a storm). Your contact should have a key to access entry to your unit if necessary.

Family Member Friend Neighbor

Name: _____

Family Member Friend Neighbor

Name: _____

Vehicle Information	
Make & Model: _____	License Plate #: _____
Make & Model: _____	License Plate #: _____
Make & Model: _____	License Plate #: _____

Pets (Dogs and/or Cats Only)

Dog or Cat: _____	Dog or Cat: _____
Name: _____	Name: _____
Breed: _____	Breed: _____
License # for Dog: _____	License # for Dog: _____

Any additional information you would like to have on file:

****If this townhouse is leased, please provide contact, vehicle and pet information for tenants:**

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Tenant Confidential Resident Information

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Tenant Information	
Name: _____	
Unit Address: _____	
Owner Status: <input type="checkbox"/> Resident Homeowner	<input type="checkbox"/> **Investor Owned (Leased Unit)
Home Phone: _____	Cell Phone: _____
Work Phone: _____	Fax Number: _____
E-mail Address: _____	
Name of all others living at this household: _____	

Emergency Contact

The Emergency Contact will only be called if the homeowner and/or resident or tenant cannot be reached in the event of a true emergency (such as a fire or if the unit suffers damage during a storm). Your contact should have a key to access entry to your unit if necessary.

<input type="checkbox"/> Family Member	<input type="checkbox"/> Friend	<input type="checkbox"/> Neighbor
Name: _____		
<input type="checkbox"/> Family Member	<input type="checkbox"/> Friend	<input type="checkbox"/> Neighbor
Name: _____		

Vehicle Information	
Make & Model: _____	License Plate #: _____
Make & Model: _____	License Plate #: _____
Make & Model: _____	License Plate #: _____

Pets (Dogs and/or Cats Only)

Dog or Cat: _____	Dog or Cat: _____
Name: _____	Name: _____
Breed: _____	Breed: _____
License # for Dog: _____	License # for Dog: _____

Any additional information you would like to have on file:

****If this townhouse is leased, please provide contact, vehicle and pet information for tenants:**